



WEYMOUTH PUBLIC SCHOOLS

111 Middle Street 🐾 Weymouth MA 02189 🐾 781-335-1460 (P) 🐾 781-335-8777 (F)

(Step 3)

Parent/Guardian Proof of Residency Checklist

This is Step 3 of the registration process.

Instructions for Steps 1 and 2 can be found at:

<http://www.weymouthschools.org/district/family/pages/registration-information>

Please see page 2 of this document for Proof of Residency instructions.

- Three documents/forms from one box in the first column on page 2 of this document, including
 - the Signed Affidavit of Residency, page 3 of this document.
 - (RENTERS ONLY) the Signed and Notarized Landlord Living Agreement, page 4 of this document.
- One document from the middle column of page 2 of this document.
- Valid government-issued parent/guardian photo with current address.
- Signed and Notarized Responsible Adult's Affidavit (if applicable)

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The Weymouth Public School system does not and shall not discriminate on the basis of race, color, religion (creed), gender, gender expression, gender identity, transgender status, gender transitioning, age, national origin (ancestry), disability, marital status, sexual orientation, or military status, in any of its programs, activities or operations. These include, but are not limited to, admissions, equal access to programs and activities, employment, provision of and access to programs and services, as well as selection volunteers, vendors and employers recruiting at the Weymouth Public Schools. We are committed to providing an inclusive and welcoming environment for all members of our staff, students, volunteers, subcontractors, and vendors. The following person has been designated to handle inquiries regarding the non-discrimination policies: Assistant Superintendent for Personnel (781)335-1460. Revised 1/2017



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You must be residing in Weymouth, MA at the time of registration.

(Step 3)

Student name and address: _____

Residency & Re-establishing Residency Documentation Checklist

Documents required from all 3 columns below. Please follow instructions accordingly.

Complete <input type="checkbox"/>	Complete <input type="checkbox"/>	Complete <input type="checkbox"/>
Group A Requirement	Group B Requirement	Group C Requirement
<p><u>Homeowners Only</u> PLEASE PROVIDE THE THREE (3) DOCUMENTS FROM BOX 1 OR FROM BOX 2 OR FROM BOX 3</p>	<p>PLEASE PROVIDE ONE (1) DOCUMENT FROM THIS COLUMN</p>	<p>*Must Be Provided*</p>
<input type="checkbox"/> Copy of Deed BOX 1 <input type="checkbox"/> Most recent mortgage payment <input type="checkbox"/> Signed Affidavit of Residency <p style="text-align: center;">OR</p>	<input type="checkbox"/> Cable/Internet TV bill with current Weymouth address and <i>dated within the past 60 days</i>	<input type="checkbox"/> Valid government-issued photo with current address
<input type="checkbox"/> Property tax bill BOX 2 <input type="checkbox"/> Most recent tax bill payment <input type="checkbox"/> Signed Affidavit of Residency <p style="text-align: center;">OR</p>	<input type="checkbox"/> Electric bill with current Weymouth address and <i>dated within the past 60 days</i>	
<input type="checkbox"/> Copy of Settlement Statement BOX 3 <input type="checkbox"/> Most recent mortgage payment <input type="checkbox"/> Signed Affidavit of Residency	<input type="checkbox"/> Gas bill with current Weymouth address and <i>dated within the past 60 days</i>	
<p><u>Renters Only</u> PLEASE PROVIDE THE THREE (3) DOCUMENTS FROM BOX 4 OR FROM BOX 5</p>	<input type="checkbox"/> Water bill with current Weymouth address and <i>dated within the past 60 days</i>	
<input type="checkbox"/> Copy of your up-to-date lease signed and dated by both landlord and tenant BOX 4 <input type="checkbox"/> Signed and Notarized Landlord Living Agreement <input type="checkbox"/> Signed Affidavit of Residency <p style="text-align: center;">OR</p>	<input type="checkbox"/> Oil bill with current Weymouth address and <i>dated within the past 60 days</i>	<p>DO YOU NEED TO COMPLETE AND SIGN THE “RESPONSIBLE ADULT AFFIDAVIT”, PAGE 5 OF THIS DOCUMENT? (THIS IS NOT COMMON.)</p> <p>IF NOT, PLEASE CONTINUE TO STEP 4 OF THE REGISTRATION PROCESS AT:</p> <p>http://www.weymouthschools.org/district/family/pages/registration-information</p>
BOX 5 <input type="checkbox"/> Most Recent Rent Payment (cancelled check) <input type="checkbox"/> Signed and Notarized Landlord Living Agreement <input type="checkbox"/> Signed Affidavit of Residency	<input type="checkbox"/> W-2 form with current Weymouth address <i>dated within the past year</i> <input type="checkbox"/> Payroll stub with current Weymouth address and <i>dated within the past 60 days</i> <input type="checkbox"/> Bank statement with current Weymouth address and <i>dated within the past 60 days</i>	
	<input type="checkbox"/> Excise Tax Bill with current Weymouth address and <i>dated within the past 60 days.</i> <input type="checkbox"/> Homeowners or Renters Insurance policy that shows with current Weymouth address.	



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Affidavit of Residency

I/we, the parent(s) or legal guardian(s) of _____, hereby certify as follows:
(Print student's full name)

1. I/we wish to enroll the above-named student in the Weymouth Public Schools. I/we understand that pursuant to Massachusetts law and Weymouth School Committee Policy, students who do not actually reside in the Town of Weymouth may not attend the Weymouth Public Schools.
2. I/we acknowledge that I am/we are required to notify the above student's school, in writing, of any change in said student's address within five (5) calendar days of such change of address. Proof of residency will be required.
3. I/we understand that, absent other information to the contrary, this affidavit will be relied upon by the Weymouth Public Schools for the purpose of determining the above student's eligibility to attend the Weymouth Public Schools on the basis of residency. If said student is enrolled in the Weymouth Public Schools upon the information contained in this affidavit and it is subsequently determined that the student does not actually reside in Weymouth, I/we understand that the student's enrollment in the Weymouth Public Schools will be promptly terminated and I/we will be jointly and severally liable to the Weymouth Public Schools for the student's tuition for the full academic year(s).
4. I/we further certify that I am/we are the parent(s) or legal guardian(s) of the above student. (If signing as a responsible adult, you will be required to complete the Responsible Adult's Affidavit provided by the Weymouth Public Schools).
5. I/we understand that the Weymouth Public School system reserves the right to investigate a prospective or current student's residency at any time. This investigation may include resubmission of documents and/or a home visit by a school or police official.
6. I/we understand that if I/we are unable to supply the requested residency documents I/we will be placed in a "Unique/Referral" status and will be subject to alternative documentation, investigation via home visit, and potentially a one-on-one meeting with the Assistant Superintendent.
7. Chapter 76, Section 5 of the Massachusetts General Laws provides: "Every person shall have a right to attend the public schools of the town where he actually resides, subject to the following section. No school committee is required to enroll a person who does not actually reside in the town unless said enrollment is authorized by law or by the school committee. Any person who violates or assists in the violation of this provision may be required to remit full restitution to the town of the improperly-attended public schools. No person shall be excluded from or discriminated against in admission to a public school of any town, or in obtaining the advantages, privileges and courses of study of such public school on account of race, color, sex religion, national origin or sexual orientation."

Signed under the pains and penalties of perjury on this _____ day of _____, _____.

Parent/Guardian #1

Parent/Guardian #2



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REGISTRATION/LANDLORD LIVING AGREEMENT

To: The Weymouth Public Schools

Landlord Name: _____

Landlord Address: _____

Landlord Phone #: _____

I hereby certify and swear under oath that I am the legal owner/renter of the property at: (complete address)

I also certify and swear that (name of parents/guardians): _____

_____ and their children (list all)

(names): _____

are my tenants and live at the above address.

I agree that if the Weymouth Public Schools investigate and find these statements to be false, that I may be responsible for repayment of any tuition or educational costs due the Weymouth Public Schools for the education of the above-referenced children.

I agree that if the tenants listed above move out of the dwelling listed above, that I will notify the Weymouth Public Schools of this change of residence. Signed under the pains and penalties of perjury:

(Owner Signature)

(Print owner's name) (Print renter's name)

(Date)

Notary Public stamp/signature



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RESPONSIBLE ADULT'S AFFIDAVIT

(Step 3)

My name is _____ . I hereby declare that the following student
_____, entering the _____ grade, is living with me
name of student

at the following address _____ in Weymouth.
address

I am the child's _____ .
relationship

I am not able to obtain authorization or guardianship of this child from his/her parent because:

I will act as the responsible adult and will make decisions regarding the education of this child during his/her enrollment in the Weymouth Public Schools. I swear, under pains of perjury that the information on this affidavit is true. I understand that the Weymouth Public School District reserves the right to have this information verified by the Attendance Officer at any time.

Signature of the responsible adult

Sworn to before me this _____ day of _____, 20_____.

Signature of Notary Public