

**WEYMOUTH SCHOOL COMMITTEE  
M I N U T E S (approved 9.15.16)**

Date: June 9, 2016

Present: Chair Belmarsh, Mrs. Sheehan, Ms. Flemer, Mrs. Curran, Mrs. Nardone and Dr. Sullivan

Also present: Superintendent Salim, Assistant Superintendent Jennifer Curtis-Whipple, Assistant Superintendent Kustka and Business Manager Mickey McGonagle; Mayor Hedlund arrived at 7:16 p.m.

**Call to Order**

At 7:06 p.m. Chair Belmarsh called the meeting to order. The meeting began with the Pledge of Allegiance to the flag.

A moment of silence was held former solicitor George Lane who passed away this week.

On motion of Mrs. Sheehan, seconded by Ms. Flemer, it was voted to remove and table the April 7<sup>th</sup> meeting minutes from the consent agenda. So voted, 7:09 p.m.

**Consent Agenda**

Warrant 50-2016 in the amount of \$396,769.66

On motion of Ms. Flemer, seconded by Mrs. Nardone, it was voted to approve consent agenda with money to pay. So voted, 7:10 p.m.

**Student Advisory Committee**

Student Advisory Committee came to the table. Provided an update on the Weycathlon. They reviewed summer reading at the high school and the senior kick-off for the junior class.

The Student Advisory team reported on the senior prom, and post-prom.

Senior member Simi stated this was her final meeting, thanked all the Committee members and summarizes all of the great experiences she has had at WHS and is moving on to Simmons College in the fall.

Mrs. Yanizzi came to the table spoke about how proud she is of her students and their accomplishments. Has never seen a group of students step up to the plate the way this group has.

**Public Comment**

There was no public comment.

## **Superintendent's Report**

### **Correspondence**

Introduction of Nathan Thorsteinson – Principal Talbot Primary

Dr. Salim introduced Nathan Thorsteinson as the new principal of Talbot Primary School starting July 1, 2016.

Project 351

Dr. Salim introduced two Chapman students Bailey Norris and Giftlin Rajarathinam to share a report on their work with Project 351, a state wide program on civic engagement and student leadership run by the Governor's office.

SEPAC Recognition – Mary Ellen Devine

Ms. Devine came to the table. She reviewed this bi-annual tradition that SEPAC recognizes an outstanding educator, bus driver and or secretary. This year they honored Ms. Marino. The parent discussed her reasons for nominating her and how much she appreciates everything she has done for her son. Impressed with her caring nature and providing a nurturing classroom.

Ms. Devine stated her son had Miss Marino as well and was also very appreciative for all of her caring for her students.

Ms. Devine then provided the SEPAC report for activities and accomplishments over 2015/2016. Reminded everyone that SEPAC meets the first Tuesday of each month at the Abigail Adams Library.

On June 1<sup>st</sup> the FY17 schools budget was presented to the Budget Management Committee of Town Council. This past Monday measures were submitted by Mayor Hedlund to allocate for free cash for technology infrastructure and \$150,000.00 in instructional materials to be used primarily at the High School level.

This Saturday, June 11<sup>th</sup> is the High School Graduation on Mullin Field. It will be broadcast live on WETC.

STEM Hot Spot – Family Game Night

We are looking forward to our June STEM Hotspot which will take place on Wednesday, June 8. This will be a different kind of Hotspot in that it will take place on a weekday at 5:30pm and will be a Weymouth Family game night. There is interesting research showing how different types of board games can support student understanding of number sense and mathematical concepts.

## **New Business**

### **Report on Teaching and Learning**

#### **Family and Community Engagement**

As part of our series providing a closer look at our work around the district's strategic levers, we will be sharing our work on engaging family and community in supporting student learning.

We have Assistant Superintendent Susan Kustka, Principal Pat Costello, Laura Stevenson, Betsy Harris, Mary Ellen Devine, Deirdre Aieta. A review of PreK-4 2015-16 F.A.C.E. Events, STEM

Conference for Girls/ Envision the Future, Secondary School Connected F.A.C.E Themes, Positive Outcomes of F.A.C.E. and Sustainability. All questions were answered.

Ms. Flemer left the meeting at 8:05 p.m. and returned at 8:11 p.m.

Ms. Belmarsh left meeting at 8:30 p.m. and returned at 8:36pm

Ms. Nardone left meeting 8:31p.m. and returned at 8:37pm

### Special Education Update

Tonight, we have a report from Director of Special Education Ann Knapp on our special education programming in Weymouth Public Schools. In addition to updates related to our district-based programs, Ms. Knapp will also share information about how we are providing professional learning opportunities for our staff and also moving our work with inclusion forward.

Ms. Knapp reviewed Enrollment Data, District Programs and Services, Analysis and Expansion of Inclusive Practices, and Professional Development. All questions were answered.

### Report of the Budget Sub-Committee

The Budget Sub-committee met on May 31<sup>st</sup> at the Abigail Adams Library.

Our focus highlights was on 3 specific areas, Review of Fees- specifically Building Use, Athletics Finance Summary Report and FY17 Budget Updates.

We did take things out of order so I will report in that order.

Our discussion began around enrollment shifts and reduction of building substitutes as it will affect FY 17 Budget.

Because of the two areas we will have savings without layoffs, allowing for the funding of four Literacy coaches, one math coach and an adjustment counselor.

- Four Literacy coaches will be at: 1 full time at Hamilton: 3 shared between Talbot& Nash / Murphy and Academy / Pingree & Wessagusset
- One math coach will be at: Joining the other PreK – 8 district wide
- The Adjustment counselor will be at: Shared level to TBD
- Also included in this budget is a 1% cost of living adjustment for non-union personnel as part of the proposed budget consistent with the Town increase for non-union staff.

We then reviewed the Building Use fee as part of the regular fee schedule related to building use/hall rental fees. Cathy Torrey the Hall rental Facilitator and Paul Comerford Director of Maintenance reported that current fees for building use and hall rental have not been adjusted since 2008. A comparison of other towns was shared and the proposal for adjusting these fees was shared. They are a minimal increase, and in your folder for action this evening.

No recommendation was made to make adjustments to the Evening High School, Q5, Summer School or Payrider.

Lastly we had Mr. Mackin the Athletic Director present the review of the Athletic Budget which included a review of FY15 and coaching stipends. As you might recall we piloted a program of fee reduction waivers last spring. At this time Mr. Mackin reported that the true number of the revenue of this program is low but not up to date because not all obligations have been met at this time. New sports this year was JV Golf, and Field Hockey A detailed report on the fall sports specific revenue and expenses was shared.

On motion of Ms. Flemer, seconded by Mrs. Sheehan it was voted to approve the report of the budget subcommittee. So voted, 9:07 p.m.

Mr. Perez asks to be recognized. He asked a question around FY15 athletics budget. Mr. McGonagle addresses and suggested that Athletic Revolving account reconciliations should be done monthly to avoid discrepancies between the School Dept and Athletic Director's accounting.

#### Report of the Policy Sub-Committee

Meeting called to order on June 8, 2016 at 3:05pm, Kathy Curran, Gail Sheehan, Dr. Jen Curtis-Whipple, Assistant Superintendent Kustka, Principal Haviland and Dean Kelly present. Policy Sub Agenda has two items listed for discussion.

**#1 Weymouth High School Student Handbook:** The purpose of this meeting was to discuss the proposed changes to the district portion of the Weymouth Public School Student (WPS) handbook, which needs to come before our Policy Subcommittee first, and then brought forward to the full school committee.

**Memorandum of Understanding** We had an in depth discussion of the proposed change to the Memorandum of Understanding, (MOU) pg 11, in the handbook. This is a document agreed to by WPS and the Weymouth Police Department. In the past this document has included the Norfolk District Attorney (DA) but the present MOU does not. We have directed Assistant Superintendent Kustka to reach out to the DA office to determine if this needs to be updated to include them. We are taking paragraph 5.1 and 5.5 from the 2015 MOU and putting it verbatim into our district portion of the WPS student handbooks, it reads as follows: *see attached*.

As requested by Weymouth High administration, we are adding language separate from the MOU, until reviewed again in Spring of 2017.

*"The School reserves the right to investigate any report, regardless of time or location of the event"*

The rationale is to align with our existing high school disciplinary code for Athletics and Extracurricular Activities (pg. 60) which is in effect 365 days a year, 24 hours a day. The right to investigate reports would be a district policy.

**Standards of Dress (p12),** the changes in language came from our High School Student Voice. They requested that gender implications be removed from the language.

**Parent Acknowledgement Form:** Housekeeping on this form to be more user friendly for both parents and staff.

It is with consensus that we ask Chair Belmarsh to consider this report a first reading for the review of district policy and put this on our June 23<sup>rd</sup> agenda for a second reading.

**#2 Career and Technology Education Program Admission Policy:** updates need to be made to stay current with Department of Education policy. By consensus we ask that this be added to our June 23<sup>rd</sup> meeting for a first reading.

Meeting Closed at 4:35pm

Respectfully Submitted by Kathy Curran SC

Chair Belmarsh recommends moving the policies to the second reading on June 23<sup>rd</sup>.

Ms. Nardone left the meeting and did not return 9:25 p.m.

#### Space for non-sponsored Weymouth High School Trips: April 2019 Greece; April 2018 Italy

On motion of Ms. Flemer, seconded by Mrs. Sheehan to approve the use of space at Weymouth High School for non-sponsored trips. So voted at 9:30 p.m.

Approval of contract for Assistant Superintendent effective July 1, 2016

On motion of Ms. Flemer, seconded by Mrs. Sheehan, it was voted to table the approval of the Assistant Superintendent due to the need to make a correction to the paperwork. So voted, 9:32 p.m.

Assignment of representatives for town wide committees

Construction Steering: Kathy Curran

Remembrance: Gail Sheehan

Memorial: Diana Flemer

**Old Business**

Superintendent Search Process

Motion made to dissolve the Superintendent Search Sub-Committee by Ms. Flemer, seconded by Mrs. Sheehan, so voted at 9:26 p.m.

WHS Student Handbook – Second Reading

Chair Belmarsh invites Principal Haviland and Dean Kristen Kelley to the table. No one from the public came forward to speak. No further changes were proposed. Moved to third reading on June 23rd.

Ms. Sheehan asks the chair if she can make a comment. Mrs. Sheehan provided the background of when post-prom started. Every year everyone gives their all. Wanted to give a special thank you to MaryEllen Devine.

Mayor Hedlund wanted to remind everyone about Weyfest on June 18<sup>th</sup> at Southfield. Thanked the Wildcat band for their participate in the Memorial Day Events.

**Next Meeting of the Weymouth School Committee**

The Weymouth School Committee will next meet on June 23, 2016 at 7:00 p.m. in the Mary J. Livingstone Humanities Center at Weymouth High School.

**Adjourn**

At 9:38 p.m., on motion of Mrs. Sheehan, seconded by Ms. Flemer, it was unanimously voted to adjourn.

Respectfully submitted,

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Gail Sheehan – Secretary

Weymouth School Committee Meeting  
June 9, 2016

Documents Related to Meeting and Retained at School Administration Building

- Agenda
- Warrant 50-2016 in the amount of \$396,769.66
- April 7, 2016 minutes
- Family and Community Engagement
- SPED Presentation
- WHS Student Handbook Second Reading