



**WEYMOUTH PUBLIC SCHOOLS**

Strong Schools  Strong Community

# **Safety & Security Updates**

January 3, 2019

# WPS Safety & Security Team

- The Safety & Security Team that exists today started in 2013-14 school year.
- Purpose: to identify safety needs of all buildings, make recommendations for safety initiatives, develop safety protocols and trainings, and implement safety updates.
- New this year: addition of Social Emotional Component at each meeting, with additional internal and external members added.



# WPS Security Efforts

- Increased efforts to enhance safety at all buildings.
- Continued updates to cameras at and added in key places @ WHS w/ semi-annual meetings with vendor, in order to increase security.
- All staff asked to help ensure safety at all schools by inquiring when an ID is not visible, as the Safety & Security team has implemented these new expectations in the best interests of staff and students.
- Anyone who will be **unsupervised** with children must have CORI (Criminal Offender Record Information) and SAFIS (Statewide Applicant Fingerprint Identification Services) results on file.
- Keyless entry at all twelve buildings, with additional doors added to keep doors locked before, during, and after school.
- Security entrances at 8/ 12 buildings since summer of 2017.



# Security Protocols



## WEYMOUTH PUBLIC SCHOOLS

111 Middle Street • Weymouth MA 02189 • 781-335-1460 (P) • 781-335-8777 (F)

Kenneth N. Salim, Ed.D., Superintendent  
Susan E. Kustka, Assistant Superintendent  
Jennifer Whipple, Ed.D., Assistant Superintendent

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### Weymouth Public Schools Safety & Security Protocol for Substitute Professional and Supportive Staff

At the beginning of the school day, please report to the main office to sign in, show proper ID, and receive your assignment for the day. You will be issued a temporary gold ID badge on a lanyard or clip. Please be sure that this ID is visible at all times; the gold identifies you as an authorized guest in the school building.

At the end of the school day, please return to the main office to sign out and turn in your temporary ID. You must do this daily even if you are scheduled to work at the school on multiple days. Special arrangements will be made for issuing identification for long-term assignments.

Thank you for your cooperation with this safety protocol. Failure to comply with any of the above requests may result in the removal of your name from the substitute list.

*Susan E. Kustka*

Assistant Superintendent  
Weymouth Public Schools.



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### Protocol for Visitors entering the Weymouth Public Schools

1. Please use the intercom buzzer to communicate with the office staff.
2. State your name and your purpose for being at the school.
3. Remove hats, hood, sunglasses etc.
4. If the office staff cannot see you, you will be asked to look into the camera to be identified.
5. Please have an ID (Identification; driver's license / picture ID etc.) ready to be shown to school personnel when you enter the school and report immediately to the security area to sign in.
6. Once you are signed into the school you will be given a blue Visitor ID badge or a sticker label. Please make sure that the date, time and who you are here to see is written in the sign-in log. The visitor badge must be visible at all times.
7. When leaving the school you will also need to sign out at security area and return your visitors ID badge.
8. Failure to abide by any of the above requests will result in denied admittance into the school and you will be ordered to leave the school property immediately.

Thank you for your cooperation with this safety protocol.

*Susan E. Kustka*

Assistant Superintendent  
Weymouth Public Schools



# District-wide Safety & Security

- Tri-annual refresher training for all PreK-12 staff w/ Dr. Kustka and WPD; Last training Fall & Winter 2017-18.
- Schools required by law to complete four safety drills/ year; three must be fire drills. (Drill dates sent to central office once completed.)
- Added second lockdown/ safety drill this year (Totaling 5 drills/ yr.).
- New staff trained annually.
- 4 L's Posters and toolkits provided to all classrooms last few years.
- Have purchased additional “super” wedges to improve barricades of interior classroom doors.
- No trespassing/ Stop signs were printed for all buildings' main entrances.
- District Department Heads and PreK-12 principals all received a district-wide radio that can be used for for enhanced safety.



# Security Signage



**Do not open this door  
for anyone**

All visitors must use main entrance.

**Abigail Adams is considered a  
Secured Building**

**All visitors between the hours of 8 AM to  
3 PM must report to the main office to sign in.**

**Unauthorized access to the building  
is considered Trespassing**

**VIOLATORS WILL BE REFERRED TO THE  
WEYMOUTH POLICE DEPARTMENT**

***“ROAR”***

***with WEYMOUTH PRIDE!***



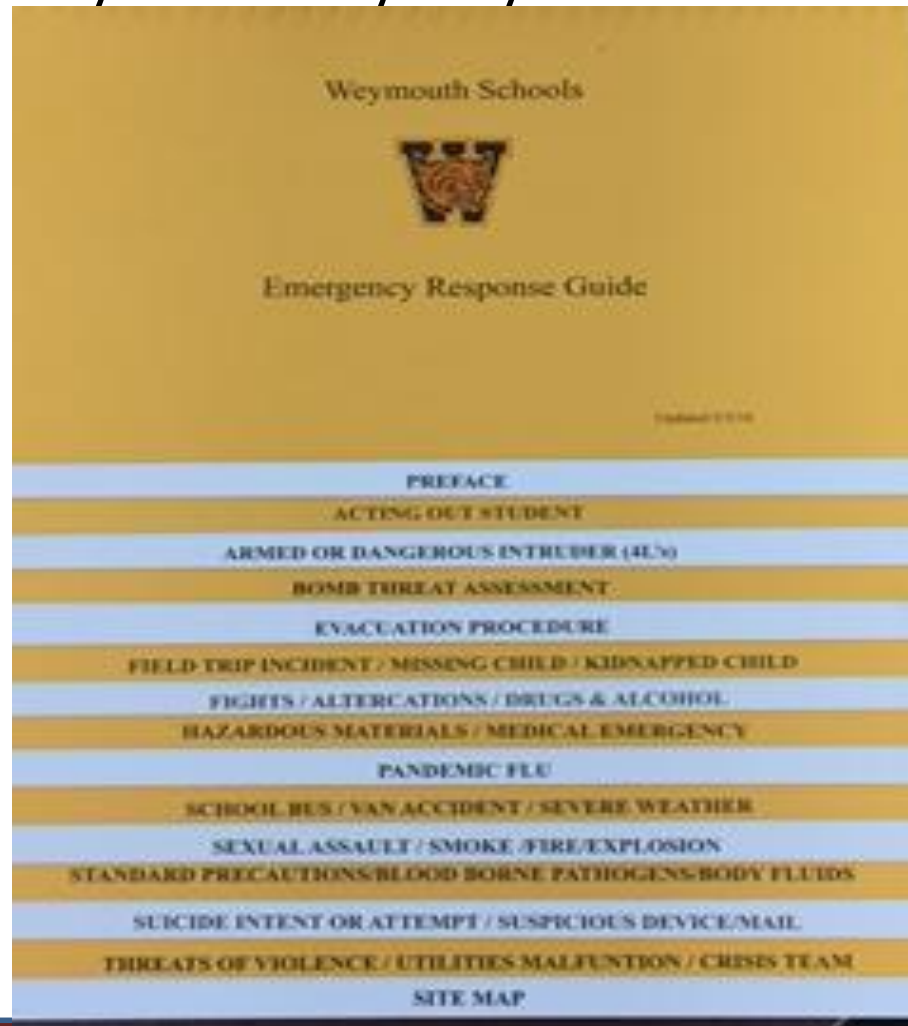
# Current Safety Protocols

- Streamlined protocols admin can carry in evacuation (red safety binder).
- Includes updated Weymouth Bomb Threat Assessment and Report Form.
- Info on all evacuation sites (maps), crisis teams, safety drills, 4Ls training, sub & visitor protocols, etc.
- Dedicated Chromebook to be taken to evacuation sites to help with reunification
- Have invited private school leaders to Safety & Security Mtgs. as needed.
- Began a Health & Safety Committee with Unit A reps & admin.
- Emergency Response Guides Updated and reprinted in 2016.



# Emergency Response Guides

- Updated by Safety & Security May 2016 to reflect new procedures





# Transportation Safety & Security

- Ongoing work with First Student to update Safety & Security on Buses
- All First Student buses equipped with video cameras
- Able to view video and identify safety concerns needing to be addressed
- First Student holding monthly safety training with staff
- Ongoing communication between WPS HR & 1<sup>st</sup> Student to ensure CORI and SAFIS process being followed
- District-wide fall trainings: Bus evacuation drills occur at each building with First student drivers and SRO support
- WPS drivers participate in CPR & First Aid PD each year



# Annual Safety Checks

- Last four summers completed Safety Committee Checks at all 12 buildings to identify current needs.
- Current priorities to finish remaining 4 security entrances at all buildings.
- Central Office next planned security entrance.
- Raptor system at all secondary schools-does security checks-would like at all buildings eventually.
- “Super Wedges” and additional security entrances may be possible through \$75,000 safety grant made possible by Senator O’Connor’s Office.



# Safety Updates at Adams

- Prior to this year, visitors buzzed in exterior door then entered main office.
- Built a  $\frac{3}{4}$  wall in main office.
- Added a security window in new office exterior wall.
- ID checked prior to admittance beyond front entrance.
- Interior exit/ entrance doors remain locked during the day.
- Office door must be unlocked to admit.
- Interior doors can be buzzed to allow entrance.



# Safety Updates at Adams



# Safety Updates at Chapman

- Major renovations to enclose front entrance which lead directly into auditorium and all other areas were accessible.
- All visitors are buzzed in front door.
- Added a new security window @ main entrance.
- ID checked prior to admittance beyond front entrance.
- Interior doors remain locked during the day.
- Interior entrance door must be buzzed to allow entrance.
- If new building approved for Chapman, will ensure safety updates in proposed plan (cameras/ security entrance, etc.)



# Safety Updates at Chapman





# Safety Updates at Johnson

- Additional FOB system at playground door #4 so doors never propped
- New Security entrance finalized (former principal office).
- Window added between interior/ exterior doors.
- Second buzzer system was added in interior fire doors.
- Removed previous interior front desk and created a new library area for students.



# Added to Safety Updates at Johnson

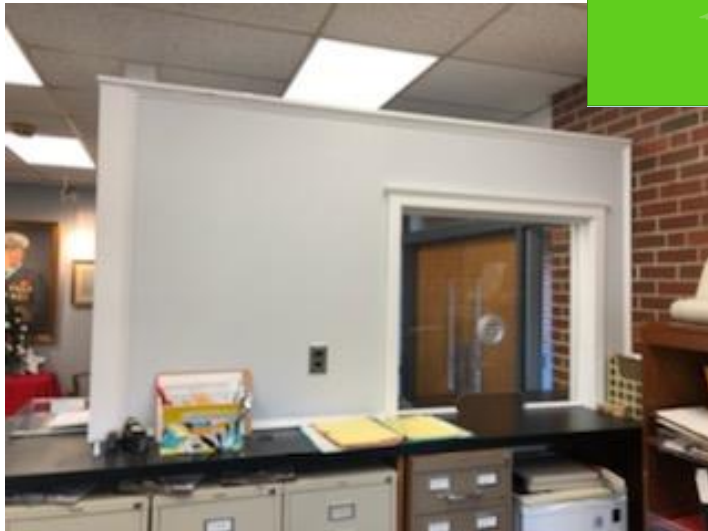
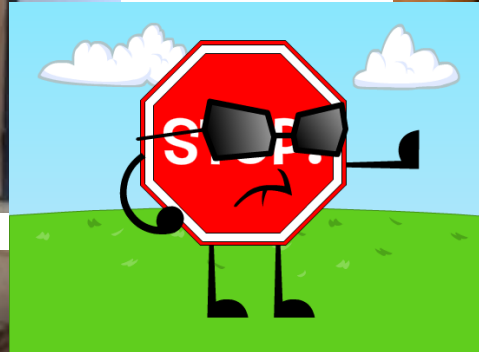


# Safety Updates at Seach

- Visitors enter after security camera check and buzzed into vestibule.
- More intensive renovations/ built interior office walls to enclose office staff.
- New interior doors allowing security checks of visitors before entering.
- All visitors secured and checked before entering building.
- Buzzer system added to interior door.
- Improved use of space in outer office.



# Safety Updates at Seach



# Safety Updates at Wessagusset

- Visitors enter after security camera visual and buzzed into vestibule.
- New Security window added.
- Buzzer added to secondary doors.
- Visitors wait in vestibule for security checks before entering.



# Safety Updates at Wessagusset





# Safety Initiatives District

- District Safety & Security Meetings with added Social-Emotional Supports discussed.
- Health & Safety meetings continue with Unit A & D Members.
- Ensuring staff have the correct items in their “toolkits.”
- Safety grant funds used to purchase more effective wedges for lockdowns. (Staff will receive one per class in new school year.)
- Four additional buildings added security entrances; finalizing plans for: Murphy, Nash, Pingree, and Talbot.
- Development of 2 District Emergency Response Teams (DERT).



# DETR

## (District Emergency Response Teams)

- Subcommittee of Safety & Security:
  - Beth Drolet, Robin Howard, Paula Magnasco, Matthew Meehan, and Dr. Kustka.
- Purpose: To establish a North and South Team that can support crises occurring in schools on opposite side of town.
- Access to all school safety plans; district-wide radios for communication; all school channels accessible.
- Team(s) Make-up: 1 District leader; 2 principals; Coord. Of Health; Facilities Leader; 1 Sped Admin; Transportation Manager.
- Drafting protocols and expectations this year at sub-committee meetings.



