

OVERNIGHT

Weymouth Public Schools Field Trip / Off Campus Request Form

This form should be completed for any school activity conducted off school grounds. Please allow sufficient time (10 days minimum) for return notification of approval/denial of trip.



School: Academy Ave Trip Coordinator(s): P. Higgins (Principal)
Grade Levels: 4 Discipline/Course(s): Science, Math, Social Studies
Destination: Place, Town and State: Boston MOS, Massachusetts, Museum of Science
Individual, Company or Organization Hosting/Conducting this trip: Academy Avenue School
Date of Request: 12/19/19 Departure Day/Date/Time: 5/15/20, Friday, 5 PM
Number of Students: 50 Return Day/Date/Time: 5/16/20, Saturday, 8 AM



Check all that apply

Transportation: ☐ = Walking ☐ = Van ☒ = Town Bus ☐ = First Student Bus ☐ = Other _____

Names of Chaperones: All chaperones must have a CORI check (overnight and/or out-of-state chaperones must be fingerprinted as well) ALL FIELD TRIPS REQUIRE 1 CHAPERONE PER 15 STUDENTS. There shall be at least two chaperones on all field trips.

<u>P. Higgins, H. Tiplin</u>	<u>Select Parent Chaperones</u>
	<u>PARENTS w/ be fingerprinted</u>
	<u>CORI'D</u>

Substitutes: Will substitutes be needed for this trip? ☒ = NO ☐ = YES If "yes", how many subs are needed? _____

Substitutes will be paid from: ☐ = School Budget ☐ = Grant Name _____
☐ = Other Source _____



☒ Evaluating students going on trip, will get Nurse if needed

Medical: Check with school nurse for student medical concerns/needs. **NURSE MUST INITIAL THIS FORM**

Monetary Information: No Bus write N/A and No Cost write \$0.00.

# of Buses Needed for this Trip	TOTAL Cost of Buses	Admission/Fee Per Student	Amount EACH Student must pay
<u>1</u>	<u>\$10</u>	<u>\$55</u>	<u>\$55</u>

Is there a source of funding to support this trip other than student contributions?

☐ = NO ☐ = YES If "yes", what is the source? _____

Attach a typed page to the form describing the purpose of your trip, your lesson and related activities that students will be participating in before, during and after their visit. Answer 1) What is the learning objective? 2) What are the learning outcomes? (What students will be able to do or know as a result of the trip.) 3) How will the experiences/learning gained be assessed? Please attach any necessary support documents including lessons, an itinerary, etc. (Note: Please be sure that lessons align with Massachusetts Frameworks and list the standards being covered.)

Supervisor/Teacher: _____
Principal: [Signature]
SPED Director (If Applicable): _____
Grants Director (If Applicable): _____
Asst. Superintendent: Mary B.

Approved Date: _____
Approved Date: 12/19/20
Approved Date: _____
Approved Date: _____
Approved Date: 1-6-20

Overnight and out-of-state trips require School Committee Approval. Please allow additional time!

☐ APPROVED by School Committee (Date) _____

Rev. 10/18

Please see attachment from PAT Higgins

**Academy Avenue School
Boston Museum of Science Fourth Grade Overnight Trip**

The fourth grade class at Academy Avenue School is planning on attending a field trip to the Boston Museum of Science overnight trip. We are hoping to leave after school on Friday, May 15, 2020 at 4:30 PM to go to the Museum and then return home from the Museum on Saturday, May 16, 1, 2020. We anticipate returning back to the school by 11:30 AM on Saturday, May 16, 2020.

Students will be able to explore and discover science through an entertaining, educational, and interactive way via hands-on science activities, a Theater of Electricity/Lightning show, science demonstrations, an Omni film, as well as time to explore all of the exhibits throughout the Museum. Academy's fourth grade class did the overnight trip for the first time in 2018 and are looking to do this trip again this year.

**Academy Avenue School
Boston Museum of Science Fourth Grade Overnight Trip**

The Fourth grade Class at Academy Avenue School is seeking the School Committee's permission to conduct a field trip to the Boston Museum of Science (overnight). We are hoping to leave after school on Friday, May 15, 2020 at 4:30 PM to go to the Museum of Science in Boston (overnight) and then return home from the Museum on Saturday, May 16, 1, 2020. We anticipate returning back to the school by 11:30 AM on Saturday morning on May 16, 2020.

Students will be able to explore and discover science through an entertaining, educational, and interactive way via hands-on science activities, a Theater of Electricity/Lightning show, science demonstrations, an Omni film, as well as time to explore all of the exhibits throughout the Museum. Academy's fourth grade class did the overnight trip for the first time in 2018, last year in 2019, and are looking to do this trip again this year in May 2020 with our 4th grade students.

Academy Avenue School is asking for School Committee's approval to do this trip in May (as we did this trip in 2018 and 2019). We anticipate the majority of our students attending the trip as we have had approximately 90% in both previous years. For those students that do not attend, it has often been due to a prior commitment or sports. Our school typically has a much closer ratio of chaperones at approximately 1 per 3 compared to the district's 1 per 15 student requirements. By attaining approval in the Winter, it will give us more time to ensure that all chaperones are both CORI checked and fingerprinting while also making sure families have time to make payments for the trip.

Thank you kindly for your consideration in this matter,