Weymouth Educator Evaluation Timeline October 15 **Evaluator meets with Educators** October 1 October 1 November 1 in teams or individually to November 15 **Evaluator meets with first year** Superintendent, principal, or establish Educator plans Educator submits self-Educators to assist in self-**Evaluator approves Educator** designee meets with Evaluators (Educator Plan may be assessment and proposed assessment and goal setting Plans. and Educators to explain established at Summative goals. process evaluation process **Evaluation Report meeting in** prior school year) February 15 February 1 April 20* January 5* **Evaluator holds formative** Evaluator should complete mid-December 15* **Educator submits evidence on** Educator submits evidence on assessment meetings (or 6 cycle Formative Assessment parent outreach, professional parent outreach, professional Evaluator should complete first Reports for Educators on a onedays before or after formative) growth, progress on goals (and growth, progress on goals (and observation of each Educator. if requested by either Evaluator year educator plan. other standards if desired). other standards, if desired). or Educator. *Or 2 weeks prior to *Or 2 weeks prior to the * 2 yr. plan - Unannounced summative evaluation. observations can happen at formative assessment any time during those 2 report. years. June 1 June 10 June 15 May 15 **Evaluator meets with Educators Evaluator meets with Educators Educator signs Summative Evaluator completes** whose overall Summative whose ratings are proficient or **Evaluation Report and adds** Summative Evaluation Report **Evaluation ratings are Needs** exemplary at request of response, if any, within 6 Improvement or Unsatisfactory Evaluator or Educator on one or for one or two year plans. school days of receipt. on one or two year plans. two year plans.

^{**} The timeline for educators on plans of less than one year will be established in the Educator Plan.