



Superintendent of Schools Search Timeline

| Action | Date |
|---|--|
| Orientation Meeting with School Committee: Process & Timeline | January 7, 2021 |
| Job Description/Vacancy Notice Posted; recruitment begins | January 8, 2021 |
| Zoom* Forums (Teachers/Staff, Administrators, Parents and Community Members) and On-line Survey | Forums: Jan 12 – 22 Survey: Jan 12 - 22 |
| Selection of Screening Committee Members by School Committee | January 21, 2021 |
| Zoom Orientation Meeting – Screening Committee * Review Confidential Process * Finalize Meeting and Interview Dates * Discuss possible interview questions | January 28, 2021 |
| Candidate Profile Accepted by School Committee | February 4, 2021 |
| Vacancy Application Deadline | February 19, 2021 |
| Initial Zoom Meeting of Screening Committee *Review candidate profile *Screen Resumes and Select Candidates for Initial Interviews *Finalize Interview Questions | February 25, 2021 |
| Initial Candidate Interviews by Screening Committee | March 2-9, 2021 |
| Screening Committee Identifies Candidates to be Forwarded to SC | By March 9, 2021 |
| Reference Checking Process | On-going |
| Decision on site visits by School Committee (Optional) | TBD |
| Zoom Community/Staff Forums and Finalist Interviews with School Committee (Live-Streaming/Zoom) | Week of March 15, 2021 |
| Decision by School Committee | TBD – Week of March 22 or March 29, 2021 |
| School Committee Negotiations with Selected Finalist | TBD –Mid-April 2021 |