

BUDGET PREPARATION SCHEDULE
FY2015 School Department Budget
Weymouth Public Schools

November 25, 2013 (Mon)	Budget guidelines to building principals and spending authorities - incorporate "needs assessment" as a guide.
December 17, 2013 (Tues)	Budget requests/refine needs assessments from spending authorities due to Business Office.
January 9, 2014 (Thurs)	Meeting of the full School Committee: Budget Update
January 14, 2014 (Tues)	Meeting of the Budget Sub-Committee to review proposals
January 23, 2014 (Thurs)	Meeting of the Weymouth School Committee with provision to report out on budget development
January 31, 2014 (Fri) (send to newspaper by Jan 30)	Publication in local Weymouth newspaper of the following: Proposed School Department Budget Summary; Date/location budget document will be available for public display; Date/time/location of Public Hearing
February 3, 2014 (Mon)	Draft proposal of School Department Budget available for public display at the Superintendent's Office or at any other place as determined by the School Committee
February 6, 2014 (Thurs)	Meeting of the full School Committee: Budget Update
February 11, 2014 (Tues)	Meeting of the Budget Sub-Committee to continue budget review
February 25, 2014 (Tues)	Meeting of the Budget Sub-Committee to continue budget review
February 27, 2014 (Thurs)	Public Hearing on budget by the School Committee (WHS Auditorium)
March 4, 2014 (Tues)	Meeting of the Budget Sub-Committee to continue budget review
March 13, 2014 (Thurs)	Meeting of the full School Committee: Budget Update
March 27, 2014 (Thurs)	Final approval of the School Department budget by the Weymouth School Committee
April 1, 2014 (Tues)	Submit complete budget with supporting documentation to Mayor's Office
TBA	Mayor's Submission of Budget to Town Council
TBA	Meeting with Town Council Budget Management Committee

** All Budget Sub-Committee Meetings will be held at 6:00 pm at the Administration Conference Room
(111 Middle Street)*

