

# **Weymouth High Schools Alumni Association**

## **Operational Rules and By-laws**

This declaration of organization is made this 2cond day of April, 2009 by graduates of public high schools that have existed in the Town of Weymouth, Massachusetts in the period 1900 to the present.

### **Article 1 – Name of the organization and its purpose**

The organization shall be known as the Weymouth High Schools Alumni Association (the Association). It is an independent, open-membership organization which was created and is operated by persons who have graduated from a Weymouth public high school during the period, 1900 to the present. Its purpose will be to act in a manner deemed appropriate by the membership to support educational pursuits in the Town of Weymouth, Massachusetts.

### **Article 2 - Office**

The office or functional locus for operation of the Association shall be in the Town of Weymouth and will utilize Post Office Box 122, South Weymouth, Massachusetts 02190.

### **Article 3 - By-Laws**

The By-laws may be amended at the Annual or a special meeting of the Board by a 2/3rds vote of all officers and directors present at such a meeting.

### **Article 4 - Members**

Membership shall be open to all graduates of Weymouth High School, Weymouth North High School, Weymouth South High School, Weymouth Vocational-Technical High School, Weymouth Evening High School and Weymouth High School/Vocational Technical High School.

### **Article 5 - Voting Eligibility**

The business of the organization shall be conducted, primarily, but not exclusively at the Annual Meeting. To participate or vote in the formal decision-making of the Association, a member must be physically present at such meeting. Action can also occur at a meeting other than at the Annual Meeting, but that meeting must be called in strict accordance with the organization's rules for the call and conduct of a meeting.

## **Article 6 - Meetings**

An annual meeting shall be held each April, with a minimum of 30-days notice, published by the President of the Association on the official web site of the Association. If for technical or other reasons, using the web site is not possible, the public mail may be used to give notice of a meeting, but it, too, must occur a minimum of 30 days before the date of the meeting. The presence of a quorum will be determined by the President of the Association.

An additional meeting or meetings may be called by the President of the Association, or if a majority of the elected Board of Directors so votes. Such meeting(s) must be posted on the Association web site for a minimum of 30 days in advance of the meeting date.

## **Article 7 – Board of Directors and Officers of the Association**

Governance of the Association will be provided by a volunteer Board of Directors (Board). When it is possible to do so, that is when the Association has established an official web site, the individual serving as President of the Association at the time of the implementation of these new by-laws, will invite written expression of interest in serving on the Board using the Association's web site. A posting period of 30 days will be required.

The officers of the Association shall be president, vice president, alumni coordinator, treasurer, secretary and class liaison council chair. By virtue of holding one of these offices, these individuals shall constitute the Board. An election to fill the various governance positions (the officers of the Association) will be conducted at the annual meeting of the Association. Election will be considered to have occurred when a candidate receives a simple majority of those present and voting in the affirmative. The term of office of all Board members will be one-year, terminating at the time of the subsequent annual meeting of the Association or until successors are chosen and qualified.

Again welcoming interest to serve on the Board through use of the web site, after the above referenced initial election, the Board, on an annual basis, shall establish a slate of prospective officers to be presented to the annual meeting of the Association for consideration of election. In addition to the proposed slate, members of the Association who are in attendance at the annual meeting can nominate other individuals for consideration of election to any or all of the leadership positions. A person nominated must be a graduate of a Weymouth High School. Such nominations must be seconded by another member of the Association who is in attendance at the annual meeting. Election will be considered to have occurred when a candidate receives a simple majority of those present and voting in the affirmative.

Members of the Board will have equal standing under a one person, one vote rule. All administrative actions of the Board will require a simple majority of those present and voting, presuming that a quorum of 3 has been established. The business affairs of the Association shall be managed by the Board in a manner consistent with the laws of the United States of America, the Commonwealth of Massachusetts, and the Town of Weymouth, Massachusetts.

The fiscal year of the Association shall begin on the first day of July of each year and end the last day of June of the following year.

The responsibilities of the Board of Directors shall be as follows:

- A. President - chair and oversee meetings of the Board and the Association.  
Represent the Association at public events and act as liaison to the principal of Weymouth High School and the Superintendent of the Weymouth Public Schools.  
Appoint all special committees necessary to support the operation of the Association
- B. Vice President - serve as chair of meetings of the Association and the Board in the absence of the president and perform such duties as may be assigned by the president.
- C. Secretary - maintain a written record of all meetings of the Board and of the Association.  
At the call of the president or the whole Board, if that should occur, post notice of all meetings.
- D. Treasurer - maintain a complete and accurate record of all monies received and expended by the Association. Provide an annual financial statement of the Association and conduct the financial business of the Association as directed by the Board
- E. Alumni Coordinator - keep track of all reunion activities. Information about reunions will be posted on the Alumni website on the reunion page. The Alumni Coordinator will provide, where possible and when requested, copies of class lists for reunion activities. The Coordinator will convert class lists into labels for use when the annual solicitation is conducted. The Alumni Coordinator will also maintain a list of those contributing to the Association.  
Communication received at any Weymouth school or town office regarding alumni information (IE: reunions, dates of graduation, finding owners of lost rings, etc.) will be directed to the Alumni Coordinator.
- F. Chair/Liaison Council - convenes and conducts meetings of those who serve in the role of liaison between the Association and a particular class.

## **Article 8 – Class Liaison Council**

The Board shall appoint a person to be the Class Liaison for each graduating class of the schools indicated in Article 3 with advice and input from any existing committee or other body representing said class. These Class liaisons shall serve for two years and collectively shall constitute the Class Liaison Council (Council).

The Council shall meet during the Annual Meeting and as such other time as determined by the Board.

The Council will annually elect a Chair who, by virtue of such election, shall become a member of the Board.

Council members shall be identified on the Association website. They shall function as the liaison between the Association and their respective classes.

## Article 9 - Hall of Fame

Believing that the accomplishment of its graduates brings awareness of and credit to the quality of education offered by the public high schools of the Town of Weymouth, the Association will maintain a Hall of Fame to recognize members of the alumni for their life's success.

The Board will be responsible for the determination of criteria for membership in the Hall of Fame and will also function as the actual electors.

To initiate this process, a Hall of Fame Committee will be formed on an annual basis to determine if any individuals are deserving of membership in the Hall of Fame. It shall consist of two (2) members of the Board appointed by the President and three (3) at-large members of the Association selected by the President from among those volunteering to serve.

The selection of persons to be considered for election to the Hall of Fame can originate in the Hall of Fame Committee, but nomination can also be made by others, provided that such nominations are endorsed by three graduates of a Weymouth public high school, one of them must be a member of the graduating class of the person being nominated. A form is attached to these by-laws for use in making such nominations.

In considering candidates for election, the following rules will pertain:

- A. A candidate for election to the Hall of Fame must be a graduate of one of the following Weymouth public high schools:
  - Weymouth High School                      Weymouth North High School
  - Weymouth South High School            Weymouth Vocational-Technical High School
  - Weymouth High School/Vocational Technical High School
  - Weymouth Evening High School
- B. The nomination form must include a clear and concise statement of the accomplishments of the individual being proposed for election to the Hall of Fame and citation of any additional reasons why the person is deserving of such recognition.
- C. In submitting a nomination of a living alumnus, a signed approval from the proposed candidate giving the Principal of Weymouth High School authority to confirm to the Association that the individual is a graduate of a Weymouth High School must be included.
- D. Nominations originating with a member of the alumni must be forwarded by certified mail to the President of the Association by April 1. Acknowledgement that the nomination has been received will be limited to the return of the certified mail receipt by the United States Mail service.
- E. Consideration of election will occur at the annual meeting of the Association which occurs each year in June. A positive vote of seven members of the Board of Directors of the Association will constitute election to the Hall of Fame.

## **Article 10 - General Article**

1. No part of the net earnings of the Association shall inure to benefit of any member, trustee, director, officer of the association, or any private individual ( except that reasonable compensation may be paid for services rendered to or for the Association), and no member, trustee, officer of the Association or any private individual shall be entitled to share in the distribution of any of the Association's assets on dissolution of the Association.
2. No substantial part of the activities of the Association shall be carrying on propaganda, or otherwise attempting to influence legislation or participating in, or intervening in (including the publication or distribution of statements), any political campaign on behalf of any candidate for public office.

## **Article 11 - Liquidation**

In the event of termination of the Association by resolution of it Board of Directors, all assets and funds of the Association, including those held in savings, checking, certificates of deposits, and/or any other account(s) or instruments of the Association will be dispersed in accordance with Section 11A and 11B of this article after all indebtedness incurred by the Association, to include liabilities, contracts, accounts payable and accounts receivable have been fully discharged, provided that doing so meets the guidelines as identified in Article 11, sections 1,2,3,4.

- A. All tangible property(ies) will be donated to Weymouth High School or sold. In the latter instance, the monies generated from the sale(s) of these assets will presented as a gift to the Weymouth School Committee and used as the Committee so determines.
- B. All funds held at the time of termination will be given as a gift to the scholarship fund of Weymouth High School and further dispersed under the direction of the principal.