

CREATE YOUR WEYMOUTH PUBLIC SCHOOLS FAMILY CONNECTION ACCOUNT (IF YOU DON'T ALREADY HAVE ONE)

(Step 1)

Are you a new parent/guardian with Weymouth Public Schools or are you an existing parent/guardian with Weymouth Public Schools?

An existing Parent/Guardian (one or more of the below bullets applies):

- Has students currently or previously enrolled in Weymouth Public Schools **OR**
- Has at some time requested special ed testing for a pre-school child at Weymouth Public Schools (Pre-School Referral) **OR**
- Has at some time requested special ed testing at Weymouth Public Schools for a private-school student. (Private-Student Referral)

In the above 3 bullets, don't include children who have already graduated and don't include children who are 22 years old or older.

New Parent/Guardian: None of the above conditions under "Existing Parent/Guardian" applies.

COMPUTER ACCESS: The Family Connection website can be accessed on any device with Internet access. If you do not have a computer, tablet or cellphone with Internet access, you could ask to use a friend's device or you could use a computer at a Public Library. If these options aren't possible for you, please call Karen Mariani at 781-335-1460 X20301.

Please continue either with the New Parent/Guardian or with the Existing Parent/Guardian instructions on the next page, as appropriate.

NEW PARENT/GUARDIAN

(Step 1)

Create your Weymouth Family Connection account (if you don't already have one):

- 1) Go to <https://ma-weymouth.familyconn.com>
- 2) Click "Create Account" on the upper right.
- 3) Follow the instructions on the screen to create your account. Please, enter your FULL, LEGAL first name and last name, DO NOT USE nicknames.
- 4) Select: New Parent/Guardian – no previous or current Weymouth PS students or special ed testing requests
- 5) Click "Create Account".
- 6) A "Registration Successful" message will pop up on your screen. Read the message and click OK.

Account Activation from email:

- 1) Go check your email. If no email appears from Family Connection, ***check your spam/junk folder.***
The Family Connection email will read:
"Your Family Connection account was successfully created. Once you activate it, you can log in using your email address as User ID, and the password you provided during the registration process."
It will also give you a link to activate your account.
- 2) In the email, click the word "here" in the second sentence to activate your account.

YOUR FAMILY CONNECTION ACCOUNT HAS BEEN CREATED ONCE AND FOR ALL. YOU MAY LOG IN AT ANY TIME.

EXISTING PARENT/GUARDIAN

Create your Weymouth Family Connection account (if you don't already have one):

- 1) Go to <https://ma-weymouth.familyconn.com>
- 2) Click "Create Account" on the upper right.
- 3) Follow the instructions on the screen to create your account. Please, enter your FULL, LEGAL first name and last name, DO NOT USE nicknames.
- 4) Enter the email address at which you wish to receive set-up instructions for this site. Using an email already on file with Weymouth Public Schools is recommended, but not required.
- 5) Select: Existing Parent/Guardian – previous or current Weymouth PS students or special ed testing requests.
- 6) Enter the first name, last name, and date of birth for any one of your Weymouth students, except graduates.
- 7) Click "Create Account".
- 8) A "Registration Successful" message will pop up on your screen. Read the message and click OK.

If you get the message: **"Your information could not be found based on the name and email provided. Please contact Karen Mariani at 781-335-1460 X20301"**, please call Karen Mariani so she can update your information.

Account Activation from email:

- 1) Once you have received the "Registration Successful" message, check your email. If no email appears from Family Connection, ***check your spam/junk folders.*** The Family Connection email will read:
"Your Family Connection account was successfully created. Once you activate it, you can log in using your email address as User ID, and the password you provided during the registration process."
It will also give you a link to activate your account.
- 2) In the email, click the word "here" in the second sentence to activate your account.

YOUR FAMILY CONNECTION ACCOUNT HAS BEEN CREATED ONCE AND FOR ALL. YOU MAY LOG IN AT ANY TIME.