



Definition of Bullying: Bullying, as defined in M.G.L. c. 71, § 370, is the repeated use by one or more students of a written, verbal, or electronic expression or a physical act or gesture or any combination thereof, directed at a target that causes physical or emotional harm to the target or damage to the target's property; places the target in reasonable fear of harm to himself or herself or of damage to his or her property; creates a hostile environment at school for the target; infringes on the rights of the target at school; or materially and substantially disrupts the education process or the orderly operation of a school.

1. Name of Reporter/Person Filing the Report: _____

(Note: Reports may be made anonymously, but no disciplinary action will be taken against an alleged aggressor solely on the basis of an anonymous report.)

2. Check whether you are a: ☐ Student ☐ Staff member (specify role) _____

☐ Parent ☐ Administrator ☐ Other (specify) _____

Your contact information/telephone number: _____

3. If student, state your school: _____ **Grade:** _____

4. If staff member, state your school or work site:

Describe the incident in detail:

Name of Target (of behavior): _____

Name of Aggressor (Person who engaged in the behavior): _____

Date(s) of Incident(s): _____

Time When Incident(s) Occurred: _____

Location of Incident(s) (Be as specific as possible): _____

Immediate Safety / Transportation Concerns? If yes, specify where: _____

Witnesses (List people who saw the incident or have information about it and indicate each as either a student, staff, or other):

Signature of Person Filing this Report: _____ **Date:** _____
(Note: Reports may be filed anonymously.)

Form Given to: _____ **Position:** _____ **Date:** _____