

WEYMOUTH PUBLIC SCHOOLS
111 Middle St. Weymouth, MA. 02189
781-335-1460 ext. 20326

THIS FORM MUST BE COMPLETED PRIOR TO RENTAL

Date of Request: _____

ORGANIZATION

Name of Organization _____ Phone _____

Name of Representative _____ Email: _____

Organization Address: _____

FACILITY REQUEST

School Facility Requested: _____

Date(s): Requested: _____ Day(s) of the Week: _____

Space & Equipment Needed:

<input type="checkbox"/> Auditorium	<input type="checkbox"/> Classroom(s)	<input type="checkbox"/> Library	<input type="checkbox"/> MJL Humanities Center (WHS)
<input type="checkbox"/> Gymnasium	<input type="checkbox"/> Bleachers	<input type="checkbox"/> Locker Rooms	<input type="checkbox"/> Wrestling Room
<input type="checkbox"/> Mullin Field (WHS)	<input type="checkbox"/> Press Box	<input type="checkbox"/> Track	<input type="checkbox"/> WHS Concession Stand
<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Kitchen		

Technology/Equipment Needs: _____

ACTIVITY

Type of Activity: _____ Number of People Expected: _____

Entrance Time to Facility: _____ Start Time of Activity: _____ End Time of Activity: _____

PLEASE READ THE ATTACHED WPS PROPERTY USE REGULATIONS

I have read the 'WPS PROPERTY USE REGULATIONS' and accept responsibility for the sponsoring group and agree to the rental fee noted in the WPS PROPERTY USE FEE SCHEDULE.

The lessee or user of the facility will hold the Town of Weymouth and all its agents and representatives harmless from any problem resulting from use of the premises. The lessee must have insurance coverage to cover any personal and/or property claims resulting from the event. A copy of said policy must be attached to the application and approved by Weymouth Public Schools prior to the event. The lessee or user of the facility agrees to indemnify and hold harmless the Town of Weymouth for any damages as the result of the use of the premises.

Weymouth Public Schools reserves the right to cancel any permission whenever, in its discretion, such cancellation seems advisable

Authorized User or Lessee Representative

Date

Weymouth Public Schools

Date

NOTE: Upon receipt of approval and confirmation of this request, this form becomes a binding contract